



City of Lemon Grove Employment Opportunity

Maintenance Service Worker

(Maximum 1,000 hours a year, approximately 20 hours a week, Part-Time/Temporary, No Benefits)

Deadline: Accepting applications on a continuous basis

HOURLY SALARY RANGE: \$11.48 - \$13.96

SUMMARY

Under the general supervision, performs routine semi-skilled duties within City parks, facilities and public right-of-ways; provides customer support and departmental support.

TYPICAL DUTIES

FACILITIES:

Cleans facilities and equipment; stocks restrooms, picks up litter, and empties garbage cans; opens and closes facilities. Assist with check-in or park and facility renters. Paints facilities; removes graffiti, performs some minor plumbing, mechanical, carpentry and electrical work. Operates a variety of vehicles and equipment needed for park and public right-of-ways maintenance such as: pickup trucks, power/hand tools, and other vehicles and equipment that do not require extensive training.

GROUNDS:

Performs routine maintenance on park structures, grounds, and public right-of-ways. Removes graffiti and helps in weed abatement. Operates a variety of vehicles and equipment needed for park and public right-of-ways maintenance such as: pickup trucks, power/hand tools, and other vehicles and equipment that do not require extensive training.

SANITATION:

Assists in cleaning and maintaining sewer main lines, assist in responding to and mitigating emergency sewer overflows. Operates a variety of vehicles and equipment needed such as: pickup trucks, power/hand tools, and other vehicles and equipment that do not require extensive training.

STREETS:

Assists in roadway maintenance, including, asphalt, concrete, right-of-way repairs and traffic control. Operates a variety of vehicles and equipment needed for park and public right-of-ways maintenance such as: pickup trucks, power/hand tools, and other vehicles and equipment that do not require extensive training.

DESIRED MINIMUM QUALIFICATIONS:

EDUCATION, EXPERIENCE AND LICENSES

Graduation from high school, GED, or equivalent. Six months of experience in general construction, maintenance works, or the equivalent.

KNOWLEDGE, SKILLS AND ABILITIES

Some knowledge of equipment, materials and supplies used for labor tasks and minor repairs. Knowledge of first aid and applicable safety precautions. Ability to work independently; ability to lift heavy objects, walk and stand for long periods of time; ability to perform strenuous physical labor under adverse field conditions; ability to

communicate orally and in writing ability to understand and carry out written and oral instructions, in English; ability to establish and maintain effective working relationships with others.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. While performing the duties of this job, the employee is regularly required to reach with hands and arms, use hands to fingers, handle, feel or operate objects, tools or controls. The employee is frequently requested to stand, walk, smell, hear and talk; occasionally required to sit, climb or balance, stoop, kneel, crouch, or crawl. The employee must frequently be required to lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities require close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing duties of this job, the employee regularly works in outside weather conditions; exposed to wet and/or humid conditions, the employee also regularly works near moving mechanical parts/vibrations; works around vehicle traffic. The employee occasionally is exposed to fumes or airborne particles, toxic or caustic chemicals. The noise level in the work environment is usually loud.

SELECTION PROCESS

This position will be filled on a as needed basis; all applications will be kept on file for 6 months. Following a review of applications submitted at time of a vacancy, the most qualified applicants will be selected to interview for an appraisal of experiences, training and qualifications.

FINAL FILING DATE

A completed City application is required for consideration. Resumes will not be accepted in lieu of a completed application. Please turn in or mail completed applications to Lemon Grove City Hall Attn: Human Resources, 3232 Main St, Lemon Grove, CA 91945. You can pick up an application at City Hall or at www.ci.lemon-grove.ca.us/jobs

THE CITY OF LEMON GROVE IS AN EQUAL OPPORTUNITY EMPLOYER

The City of Lemon Grove does not discriminate on the basis of race, color, national origin, sex, religion, age marital status or disability. Should you require accommodations for testing, please advise at the time of application submittal.